

STATEWIDE INTEROPERABILITY GOVERNING BOARD
MINUTES
July 8, 2014

SIGB MEMBERS PRESENT: Leo Dutton, MSPOA, Warren Dupuis (for Ron Baldwin, SCIO); Jayne Rogers, MEMSA; Bonnie Lorang, MITS; Geoff Feiss, MTA; Rhonda Fenner (for Jason Smith, Indian Affairs); Mike Doto, MT VFA; Jon Swartz, MDT; Tom Butler (for Tim Fox, DOJ); Jeff Fisher, DMA

SIGB MEMEBERS PARTICIPATING VIA CONFERENCE CALL: Rich Cowger (for Patrick Lonergan, MFCA); Roger Nasset, MACOP; Joe Briggs, MACO; Kevin Myhre, MLCT;

GUESTS PRESENT: Quinn Ness, SWIC; Dan Sullivan (for Warren Dupuis, SPOC); Mark Bare, Motorola; Jim Smith, MSPOA; Dale Osborn, MHP; Jim DeTienne, DPHHS; Clint Loss, MEMSA Alternate; Chad Hultin, PSCB, Carrie Castle, PSCB

GUESTS PARTICIPATING VIA CONFERENCE CALL: Shantil Siaperas, MACO Alternate; Dan Hawkins, DHS

Call to Order: The meeting was called to order at 1:31 pm by chair, Leo Dutton. Introductions were made.

MINUTES: Jeff Fisher moved to accept the June minutes, and Jayne Rogers seconded. The motion passed.

NPSBN INITIATIVES & ACTIVITIES STATUS REPORT:

FirstNet Initial Consultation Package: Dan Sullivan provided the following status update:

- Each state/territory will have its own deployment plan which will be developed by FirstNet; and Montana's plan is now in the beginning stages.
- Review of the Initial Consultation Package was completed by the Statewide Interoperability Governing Board (SIGB) on June 17, 2014 and was submitted by staff to David Buchanan, FirstNet Director of State Consultation. FirstNet is currently reviewing the submitted Initial Consultation Package.
- Still waiting for the initial FirstNet meeting with Montana to be scheduled that will take place with FirstNet staff.

LMR INITIATIVES & ACTIVITIES STATUS REPORT:

SCIP/SIGB Work Plan Working Groups: Quinn Ness provided the following briefing on the implementation of the Statewide Communications Interoperability Plan (SCIP) Goals and Initiatives.

- Goal #1 states that a full advisory board membership with required working groups will be in place to oversee public communications initiatives.

- Therefore, creation of the following working groups and assignment of SCIP goals and initiatives was presented to the SIGB for adoption:
 - LMR Backbone:
 - Goal #7 – Complete the land mobile radio backbone.
 - Operations & Maintenance (O&M):
 - Goal #8: Effective and efficient operation and maintenance of the statewide trunked land mobile radio system.
 - Goal #16: Dedicated funding mechanism to maintain the statewide trunked LMR system.
 - Goal #17: Operation & Maintenance plans that account for life cycle costs for the statewide trunked LMR system.
 - Training & Exercise:
 - Goal #10: Regional exercises with a communications component.
 - Outreach:
 - Goal #12: Measured customer satisfaction to encourage participation in the statewide trunked LMR system.
 - Goal #14: Outreach and education for greater awareness of communications related issues across the state.

MOTION: Tom Butler moved to approve the creation of the SIGB working groups and assign each working group with the identified SCIP goals and initiatives: 1) LMR Backbone, 2) Training and Exercise, and 3) Outreach. Jeff Fisher seconded, and the motion passed.

- Leo Dutton asked that board members volunteer themselves to participate with a working group. Email requests can be sent to Carrie Castle ccastle@mt.gov.
- Jayne Rogers volunteered for Training & Exercise; and Tom Butler volunteered for O&M.

State Funding (MDOA/SITSD): Quinn Ness provided the following updates:

- 2007 HB4, Appropriation #1: Total budget of \$3.5 million with a remaining unobligated/uncommitted balance of \$176,313.01.
- 2007 HB4, Appropriation #2: Total budget of \$4.595 million with remaining unobligated/uncommitted funds of \$137,474.97.
- 2013 HB10 Appropriation: Total budget of \$3.0 million;
 - Total contractual obligations (Motorola statewide trunked LMR system updates) remaining balance of \$1,215,879.00;
 - Total project budget commitments: \$1,204,308.70.
- Current State appropriations committed to the completion of the LMR backbone:
 - 2007 HB4: \$176,000
 - 2013 HB10: Telecommunications circuit lease: \$419,000
 - Total projected State funding to complete the LMR Backbone: \$595,000.
- All funds are projected to be expended by SFYE 2015.
- Discussion about the statewide trunked LMR system over the air rekeying (OTAR) and encryption key security updates ensued regarding operation and costs. As well as the \$137,000 from the 2007 HB 4 appropriation #2 that was previously committed to Lewis and Clark County for the Statewide Trunked LMR System Administrator position. Lewis and Clark County recently secured a federal grant to

support the position; therefore the state funding was no longer required. The discussion concluded using the \$137,000 from the 2007 HB 4 appropriation #2 to support the OTAR.

MOTION: Jeff Fisher moved to recommend to the Department of Administration to commit the remaining balance of \$137,000 in 2007 HB 4 appropriations #2 to Lewis and Clark County for the OTR; Jon Swartz seconded, and the motion passed.

Statewide Trunked LMR System Usage: Dale Osborne provided a report on usage of trunked radios throughout the state:

- Currently, there are approximately a total of 6,000 radio units (portable and mobile radios) registered on the statewide trunked LMR system.
 - The largest users of the statewide trunked LMR system, which subsequently have the most radios subscribed to the system includes:
 - Lewis Clark County with 1,470 radios registered;
 - Flathead County with 1,250 radios registered; and the
 - Montana Department of Justice, Montana Highway Patrol with 515 radios registered.
- Relative to federal agencies the U.S. Department of Justice (DOJ) has the most radios registered with 809;
- Dale discussed the site summary information and how the system tracks active radio calls, average voice call duration, data channel duration, push to talks, percentage of usage, etc.
- Joe Briggs stated the importance of preparing clear, detailed reports on system and specific communications site usage for presentation to the SIGB and the Montana Legislature.
- Leo Dutton suggested looking at individual entities such as Lewis and Clark County to generate reports depicting average usage; this information can then be presented to the SIGB and the 2015 legislature.
- As for usage of the system, Dale reported that there are three new sites online:
 - The “#1 site” (South of Havre) is working and has been upgraded to 7.7;
 - The Santa Rita site (near Cut Bank) is now operating in wide area trunking;
 - The Nutter building site (in Sydney) is also operating in wide area trunking.
- In order to get a better grasp on the operations of the statewide trunked LMR system, Tom Butler suggested scheduling the August meeting as a field trip for SIGB members to attend and/or include a presentation.

MOTION: Mike Doto moved to designate the August 12th board meeting as a statewide trunked LMR PowerPoint presentation and radio room tour. Tom Butler seconded, the motion passed. ***It was noted that SIGB members should also invite their respective alternates.***

Tom Butler reported that retired Sergeant Mike Feldman is working on verifying the statewide trunked LMR system communications site and equipment ownership. He has worked through an ownership list and has compiled information depicting site ownership and responsibilities of each. Tom plans to invite him to the September SIGB meeting to provide a full report.

Tom Butler reported that he recently met with Bonnie Lorang and the MITS Board in Havre to discuss his involvement with the system; as well as 9-1-1 system funding and stranded funds. This Friday, he is scheduled to meet with the Legislature’s Energy and Telecommunications Interim Committee to discuss the use of the

\$10 million in stranded 9-1-1 funding for operations and maintenance of the statewide trunked LMR system. Tom is also attempting to schedule a similar meeting with the Montana Telecommunications Association. He also plans to schedule meetings with Verizon and AT&T Government Affairs representatives.

Tom stated he has been keeping the Attorney General's and Governor's Offices updated with funding issues, the direction he is taking with the system, and all other related activities.

Leo Dutton reiterated the importance of discussing legislative processes to ensure that everyone is on same page when the 2015 legislative session begins. Tom Butler reiterated the importance of making sure the statewide trunked LMR system backbone and operations and maintenance are maintained as completely separate issues and discussions.

Next Meeting/Adjourn: The next meeting is August 12 in Room 152 at the State Capitol. The meeting adjourned at 3:12 pm.